



REGIONAL AIR POLLUTION CONTROL AGENCY

Serving Clark, Darke, Greene, Miami, Montgomery, and Preble Counties

117 South Main Street, Dayton, OH 45422-1280

937.225.4435 -- FAX: 937.225.3486

www.rapca.org

OPEN BURNING PERMIT APPLICATION FIRE TRAINING EXERCISE

NAME OF DEPARTMENT _____

ADDRESS _____

TELEPHONE _____

LOCATION WHERE BURNING IS TO OCCUR _____

DESCRIPTION OF MATERIAL TO BE BURNED _____

TYPE OF TRAINING _____

TOTAL NUMBER OF MEN & DEPARTMENTS INVOLVED _____

EQUIPMENT _____

DATE OF LAST TRAINING UTILIZING OPEN BURNING _____

DESCRIPTION OF AREA: SIZE OF LOT, DISTANCE TO NEAREST NEIGHBOR IN ALL DIRECTIONS, ETC

(USE OTHER SIDE FOR DRAWING) _____

DATE & TIME BURNING IS TO OCCUR _____

ALTERNATE DATES _____

THIS IS TO CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT SUCH BURNING IS FOR INSTRUCTION IN METHODS OF FIRE FIGHTING AND RESEARCH ONLY AND NOT FOR THE PURPOSE OF DISPOSAL OR REMOVAL.

DATE

SIGNATURE OF FIRE CHIEF

(PLEASE SEE INSTRUCTIONS BELOW)

FOR STRUCTURE BURNS, ALL DEMOLITION/RENOVATION NOTIFICATIONS MUST BE SUBMITTED (10) WORKING DAYS PRIOR TO THE BURN DATE



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December 20, 1999

Application Procedures for Conducting a Fire Training Exercise

Dear Local Fire Chief:

The purpose of this letter is to describe and clarify the air pollution control requirements which are necessary for conducting fire training exercises on standing structures. It is anticipated that an improved understanding of the required application and preparation procedures will facilitate a more expeditious permit processing time for the fire departments within RAPCA's jurisdiction.

Pursuant to federal, state and local air pollution control regulations, Ohio fire departments must obtain an open burning permit before conducting a fire training exercise. Two applications, an Open Burning Permit Application for a Fire Training Exercise and a Notification of Demolition and Renovation form, must be submitted to RAPCA in order to receive an open burning permit for conducting a fire training exercise on a structure (this includes barns as well as houses or other buildings). The forms should be mailed together and should be complete upon arrival.

In the past, there has been confusion regarding the Notification of Demolition and Renovation form. This form is required pursuant to federal and state regulations. The purpose of the form is to verify that no asbestos is present within the structure to be burned, or that all asbestos will be properly removed in accordance with the applicable regulations prior to burning. Pursuant to 40 CFR Part 61.145, **this form is required to be postmarked or hand delivered to RAPCA at least 10 working days prior to the burn date or prior to any asbestos stripping or removal work.** Please note that a facsimile is not an acceptable method of delivery. A faxed copy of the Notification of Demolition and Renovation form may be sent as initial information only, but a hard copy must be postmarked or hand delivered within the 10 working day window to be acceptable and approvable for an open burning permit.

Each section on the Notification of Demolition and Renovation form should be completed. If your department has any questions regarding completion of the form, please call RAPCA's asbestos coordinator, Sarah Gostomsky, at (937) 225-5947.

Following receipt of a complete open burning application and Notification of Demolition and Renovation form, a RAPCA representative will perform an on-site inspection of the structure to be burned. There are several criteria which must be satisfied before an open burning permit will be issued, specifically:

1. All asphalt roofing shingles and/or siding material (asphalt or vinyl) must be removed.
2. All furniture, appliances, carpet, household items and trash shall be removed.
3. There shall be no asbestos present within the structure.

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RAPCA should be notified when the structure is prepared so that an inspection may be conducted.

Enclosed is an open burning application for a fire training exercise and a Notification of Demolition and Renovation form with instructions. Please contact RAPCA at (937) 225-4435 if you have any questions regarding the above mentioned open burning information. RAPCA will be happy to assist your department with any details needed to obtain an open burning permit.

Sincerely,

John Olacchea
Supervisor
Fieldwork & Enforcement Group

Enclosure

